**Moyne Community School  
Moyne  
Co Longford**

**Application for Admission to 1st Year 2024/2025**

***PLEASE NOTE: FALSE INFORMATION WILL AUTOMATICALLY DISQUALIFY APPLICANT.*PLEASE FILL OUT DETAILS CLEARLY IN BLOCK CAPITALS  *Closing date for receipt of application form is 10th November 2023***

**Data Protection**  
The personal data required from you on this Application Form (part 1) is required for the purposes of:-

* fulfilling our legal obligation to provide an education to students
* student enrolment and student registration
* allocation of teachers and resources to the school
* school administration
* to fulfil our other legal obligations

**OFFICE RECEIPT DATE STAMP  
 AND TIME**

* to process appeals, resolve disputes and defend litigation etc**.**

**You have the following statutory rights that can be exercised at any time:**

1. Right to complain to supervisory authority.
2. Right of access.
3. Right to rectification.
4. Right to be forgotten.
5. Right to restrict processing.
6. Right to data portability.
7. Right to object and automated decision making/profiling.

For further information please see our school Data Protection Policy on our website [www.moynecs.ie](http://www.moynecs.ie)

Should you wish to discuss anything in regard to Data Protection, please contact the Principal  
via the school office email : [office@moynecs.ie](mailto:office@moynecs.ie)

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| --- | --- | --- | --- | --- | --- | --- |
| **PERSONAL DETAILS** (required for stage 1 application process) | | | | | | |
| Student Surname |  | | | | | |
| Student First Name |  | | | | | |
| Home Address |  | | | | | |
|  | | | | | |
|  | | | | | |
| County |  | Eircode |  | | | |
| Date of Birth |  | Birth Cert Attached | Yes |  | No |  |
| Birth Cert Forename  (if different from above) |  | | | | | |
| Birth Cert Surname  (if different from above) |  | | | | | |
| Mother’s maiden name |  | | | | | |

|  |  |
| --- | --- |
| **EDUCATIONAL DETAILS** (required for stage 1 application process) | |
| Name of current primary School |  |
| Address of current primary school |  |
| Roll no of current primary school |  |

|  |  |  |
| --- | --- | --- |
| **FAMILY DETAILS** (required for school enrolment and parental contact purposes) | | |
|  | Parent/Guardian 1 | Parent /Guardian 2 |
| Surname |  |  |
| First Name |  |  |
| Relationship to child  (mother/father/ etc) |  |  |
| Home Phone No. |  |  |
| Mobile Number |  |  |
| Contact email |  |  |
| Postal Address  (if different from pupils) |  |  |
| Correspondence should be addressed to | Mother ⃞ Father ⃢ both parents ⃢  State Correspondence title ie Mr & Mrs/ Ms /Mr + surnames  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Name(s) of PAST PUPILS - brother(s) and/or sister(s) who attended this school and year of completion at the school. |  | |
|  | |
|  | |
|  | |
| Name any brother(s)/sister(s) currently attending this school? | Name/Year | |
| Name/Year | |
| Name/Year | |

**“I DECLARE THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Parent/Guardian Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Have you enclosed ORIGINAL Birth Cert of student (for photocopying by our office)**

If/when a letter of offer is issued, we will require further information with regard to your son/daughter (i.e. part 2 of the Admissions Application must be completed fully and returned to the school – this form will be enclosed with the letter of offer).